

BioPette^{PLUS}



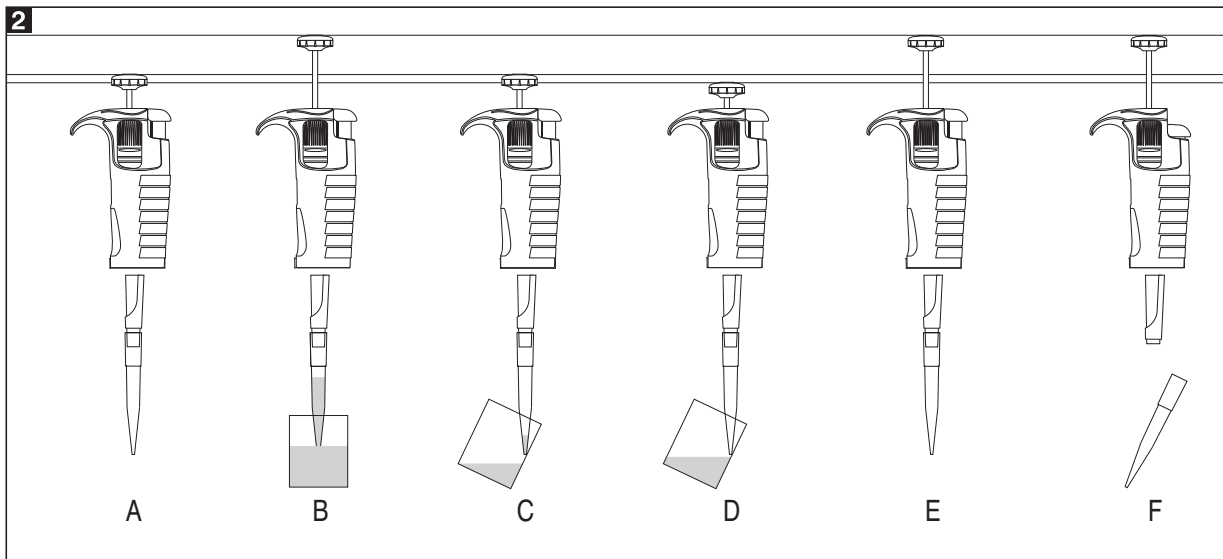
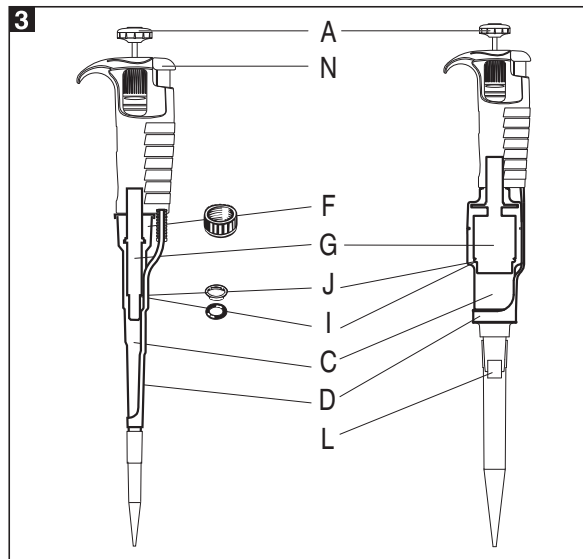
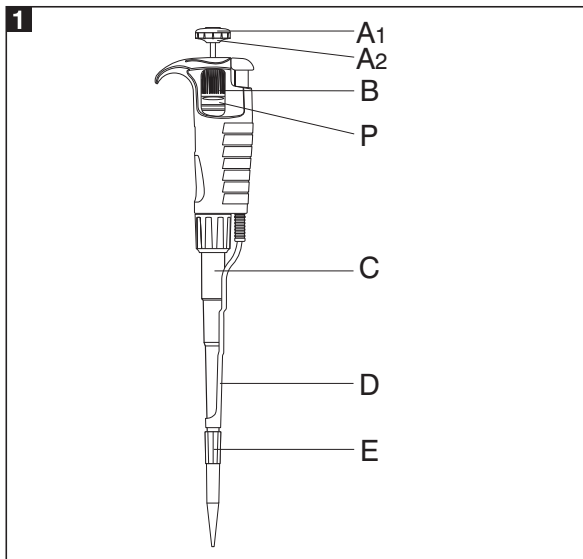
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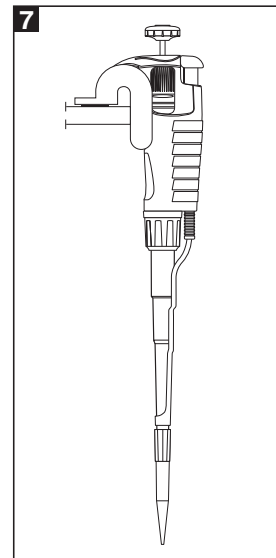
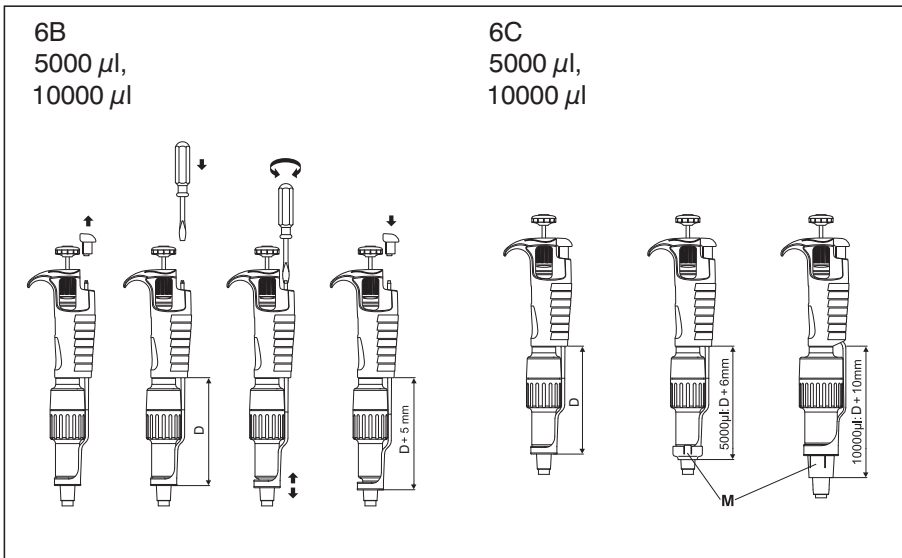
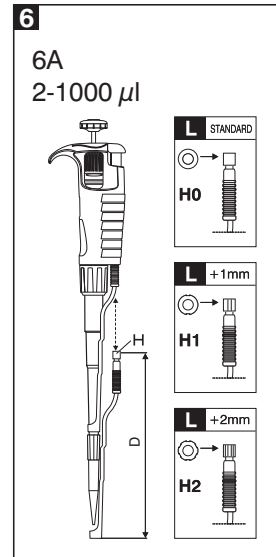
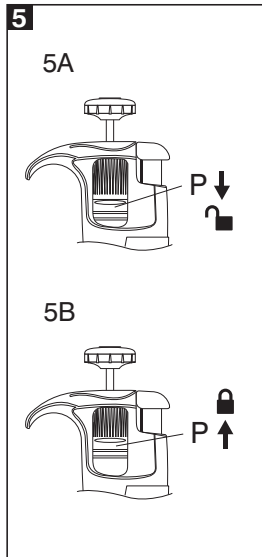
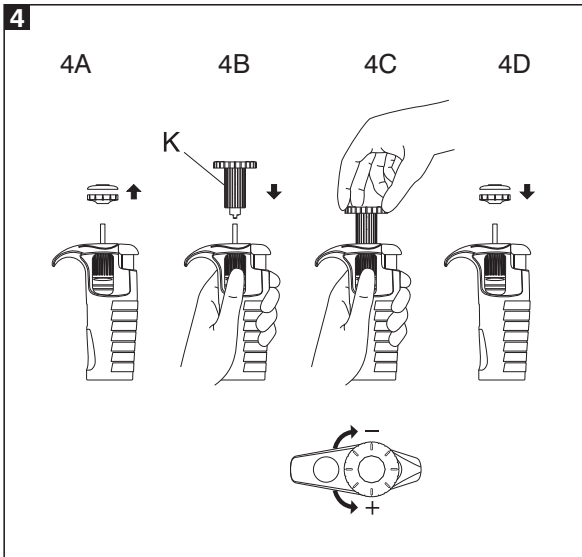
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1 - INTRODUCTION

The **BIOPETTE PLUS** is a volumetric instrument designed to measure and transfer liquids precisely and safely. It can measure and transfer volumes from 0.1 μl to 10000 μl depending on the model.

The **BIOPETTE PLUS** pipettes are equipped with a digital counter which shows the pipetting volume. The set volume is visible in the window on the handle. The setting of the volume is done by turning the pipetting pushbutton knob (Fig. 1A2) or by turning the adjustment knob (Fig. 1B) in the correct direction. The pipette design allows the user to lock the volume setting by pushing the locking ring upwards (Fig.1S). The position of the ring is indicated by the symbols located on the handle. The volume range of the aspired liquid is shown on the pipetting pushbutton (Fig. 1A1).

The **BIOPETTE PLUS** pipettes are produced in 8 models, covering the volume range from 0.1 μl to 10000 μl .

Model	Volume range [μl]
BPP2	0.1 - 2
BPP10	0.5 - 10
BPP20	2 - 20
BPP100	10 - 100
BPP200	20 - 200
BPP1000	100 - 1000
BPP5000	1000 - 5000
BPP10000	1000 - 10000
BPP2, BPP10	Measurement and transfer of micro-volumes, DNA sequencing and enzyme-assay applications.
BPP20, BPP100, BPP200, BPP1000	Measurement and transfer of general aqueous solution, acids and bases
BPP5000, BPP10000	Measurement and transfer of large volumes.

The liquid is aspirated into disposable tips attached to the pipette shaft. Disposable tips ensure maximum safety and eliminate possibility of crosscontamination of the liquid samples.

To protect the user from contaminated tips the **BIOPETTE PLUS** is equipped with a built-in tip ejector, (Fig. 1D).

The construction of the ejector enables the user to adjust the length. This allows for proper fit and ejection of nearly every tip type available. When using narrow tubes, it may be necessary to remove the tip ejector. It is simply removed by pulling down.

Adjusting of the Tip Ejector Length

- in 2-1000 μl pipettes (Fig. 6A).

The adjusting "H" spacers, included in the box allow for adjusting the length of tip ejector by +1mm or +2mm. An "H0" spacer is inserted on a standard basis. The outside shape of the spacer identifies the size change.

- in 5000 and 10000 μl pipettes (Fig. 6B).

The length of tip ejector is adjusted by screwing in or screwing out the tip ejector stem with a screwdriver. Turn the screwdriver counter clockwise to increase the length of tip ejector, and clockwise to reduce the length of tip ejector. The ejector can be adjusted in the range of 5 mm. If above described method of ejector adjustment is not sufficient or the diameter of the ejector opening is too large to eject the tip it is necessary to put the ejector cap "M" onto the ejector, (Fig. 6C).

The **BIOPETTE PLUS** is a high quality instrument which offers excellent accuracy and precision.

The accuracy and precision (repeatability) of liquid volume depend on the quality of tips used. The values for accuracy and precision given in the table below were obtained using **Labnet** tips. Only those tips guarantee correct operation of the pipettes and ensure accuracy and precision of liquid sampling.

Model	Volume [μ l]	Accuracy [%]	Precision [%]	Fit to tips μ l		
BPP2	0.2	± 12.0	± 6.0	10		
	1.0	± 2.7	± 1.3			
BPP10	Max 2.0	± 1.5	± 0.7			
	Min 0.5	± 4.0	± 2.8			
BPP20	Max 10.0	± 1.0	± 0.6			
	Min 2	± 3.0	± 1.5			
BPP100	Max 20	± 0.8	± 0.3	200		
	Min 10	± 1.0	± 0.5			
BPP200	Max 100	± 0.8	± 0.20			
	Min 20	± 1.2	± 0.60			
BPP1000	Max 200	± 0.6	± 0.20		1000	
	Min 100	± 1.6	± 0.40			
BPP5000	Max 5000	± 0.5	± 0.15	5000		
	Min 1000	± 0.6	± 0.25			
BPP10000	Max 10000	± 0.5	± 0.2			10000
	Min 5000	± 0.8	± 0.3			

These specifications are obtained in forward mode, using a gravimetric method with the temperature of the distilled water, tips and all other conditions stabilized between 19°C and 21°C. Number of measurements - minimum 10. The values given include all components of error due to both normal handwarming and the changing of the tip.

Performance test: The pipette is calibrated in accordance with EN ISO 8655. Performance can be verified by checking the pipette using the procedures outlined in the EN ISO 8655 standard.

The pipette design enables the user to perform the recalibration process according to the rules presented in section 8.

2 - SETTING THE VOLUME

The volume display shown by the counter has three digits, which should be read from top to bottom. In addition the lowest counter drum is printed in a scale which enables the setting of the volume in the minimum graduation range. Examples of the meanings of the black and red digits:

Pipettes **BPP2**

Red figures at the bottom = $1/100 \mu$ l
Increment = 0.002μ l



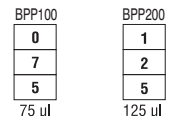
Pipettes **BPP10, BPP20,**

Red figures at the bottom = $1/10 \mu$ l
Increment = 0.02μ l



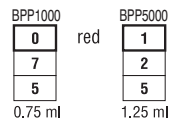
Pipettes **BBPP100, BPP200**

Black figures only = 1μ l
Increment = 0.2μ l



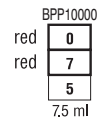
Pipettes **BPP1000, BPP5000,**

Red figures at the top - ml
Increment = 2μ l



Pipettes **BPP10000**

Red figures at the top - ml
Increment = 20μ l



The volume of the pipette is set by the knob in the pipetting pushbutton (Fig. 1A2) or by the adjustment knob (Fig. 1B). The volume adjustment can be performed when the locking ring is set in the lower position (fig. 5A).

When the desired volume is selected, the the locking ring should be set in the upper position (Fig.5B). To attain the maximum accuracy, set volume must be approached from a higher value by diminishing counter readings.

- If the desired volume is lower than set volume shown by the counter, the operator should turn the pipetting pushbutton (Fig. 1A2) or the adjustment knob (Fig. 1B)

to the direction diminishing counter readings to the required volume. Before achieving the required volume slowly rotate the knob and observe carefully diminishing reading to avoid accidentally passing the setting value.

- If the desired volume is higher than set volume shown by the counter, the operator should turn the pipetting pushbutton (Fig. 1A2) or the adjustment knob (Fig. 1B) increasing the value until the lower figure wheel comes 1/3 of a turn beyond the required setting and then slowly backward until the setting reaches the desired volume. Make sure not to pass the setting value.

If the knob is accidentally turned too far, the process must be repeated. The desired volume must always be set from the higher value in the order of decreasing value.

Following volume adjustment, set the locking ring into the upper position, thus locking the knob and preventing accidental volume change.

3 - ASPIRATING AND DISPENSING LIQUIDS

Place a tip on the shaft of the pipette. See Section 6 for the appropriate tip. Press the tip on firmly using a slight twisting motion. This will ensure an airtight seal.

Important: Never aspirate liquids into the BIOPETTE PLUS without a tip attached.

Aspiration

Press the pushbutton to the first positive stop, (Fig. 2A). Holding the pipette vertically, immerse the tip into the sample liquid. The depth to which the tip is immersed in the sample liquid depends on the model.

Model	Immersion depth (mm)
BPP2	≤ 1
BPP10	≤ 1
BPP20, BPP100	2 – 3
BPP200, BPP1000	2 – 4
BPP5000	3 – 6
BPP10000	5 – 7

Release the pushbutton slowly and smoothly to aspirate the sample, (Fig. 2B). Wait one second and then withdraw the tip from the liquid. When the pipette tip is immersed not as deeply as the recommended depth or when the pipetting pushbutton is rapidly released air may enter the disposable tip.

Avoid touching the orifice of the tip.

Dispensing

- Place the end of the tip against the inside wall of the vessel at an angle of 10 to 40 degrees.
- Press the pushbutton smoothly to the first stop, (Fig. 2C). Wait one second.
- Press the pushbutton to the second stop to expel any remaining liquid, (Fig. 2D).
- Keeping the pushbutton depressed to the very end, remove the pipette by drawing the tip against the inside surface of the receiving vessel.
- Release the pushbutton to its starting position, (Fig. 2E).
- Eject the tip by pressing the tip ejector button, (Fig. 2F). Remember to change the tip whenever a different liquid is to be sampled or the volume setting is changed.

Filters

A replaceable filter installed in a seat in the bottom part of the shaft is used in 5000 μ l and 10000 μ l pipettes (Fig. 3L). The filter prevents the aspirated liquid from entering into the shaft and thus from polluting the inside of the shaft and the piston. Using the filter is especially important when aspirating and dispensing large volumes of liquid.

If the filter becomes wet during liquid aspiration it should be replaced with a new one.

4 - PRE-RINSING

When pipetting liquids of higher viscosity or lower surface tension than water (e.g. sera or organic solvents), a film of liquid is formed on the inside wall of the pipette tip. This film can create an error. Since the film remains relatively constant in successive pipetting operations with the same tip, this error can be avoided by forming the film before transferring the first sample. This is done by aspirating a sample and dispensing it back into the same vessel. Since the film is already formed, all of the following samples will have better accuracy and repeatability.

This pre-rinsing operation should be repeated when the volume to be aspirated is changed or when a new tip is used.

5 - DENSE AND VISCOUS LIQUIDS

The **BIOPETTE PLUS** specifications of accuracy and precision are based on pipetting distilled water. The handling of liquids with physical qualities of density, viscosity and surface tension differing extremely from water may need a gravimetrically checked compensation of the volume setting. Normally the degree of error resulting from heavy or viscous liquids is negligible if the pipetting is done slowly and carefully. It is most important to give the liquids some time to follow the change of pressure by holding the pipette tip in its position for at least 2 sec. after the aspiration and the blow out stroke.

If in extreme cases this method of operation does not result in accurate values, a compensation could be achieved as follows:

Weigh the liquid pipetted when the **BIOPETTE PLUS** is set to the nominal value. Then calculate the offset from the nominal value:

$$\text{Corr: val.} = 2 \times \text{nom. val.} - \frac{m}{\gamma}$$

m - weight of the sample

γ - density of liquid

Check this operation once again and correct if necessary. Note the corrected value for further pipetting the same kind of liquid.

6 - LABNET PIPETTE TIPS

Labnet tips are made from high performance polypropylene and their quality guarantees the precision and accuracy associated with the **BIOPETTE PLUS**. Strict control is maintained throughout the manufacturing process to ensure the highest quality.

The accuracy and precision figures for the **BIOPETTE PLUS** are only guaranteed when **Labnet** tips are used. The use of inferior quality tips will seriously degrade the performance of the **BIOPETTE PLUS**.

Tips 10

These tips are used for volumes between 0.1 μl and 10 μl . They are used with the BPP2 and the BPP10 models.

Tips 200

These tips are used for volumes between 2 μl and 200 μl . They are used with the BPP20, BPP100 and the BPP200 models, which are equipped with the yellow label on the pushbutton.

Tips 1000

These tips are used for volumes between 100 μl and 1000 μl . They are used with the BPP1000 models, which are equipped with the blue label on the pushbutton.

Tips 5000

These tips are used for volumes between 1000 μl and 5000 μl . They are used with the BPP5000 models.

Tips 10000

These tips are used for volumes between 1000 and 10000 μl . They are used with the BPP10000 models.

7 - RECOMMENDATIONS

Observing the following recommendations will ensure maximum possible accuracy and precision of liquid sampling.

- Make sure to operate the **BIOPETTE PLUS** slowly and smoothly.
- The depth of immersion in the sample liquid should be the minimum necessary and should remain constant during aspiration.
- The **BIOPETTE PLUS** should be held in a vertical position.
- Change the tip when volume setting is changed or when a different liquid is to be aspirated.
- Change the tip if a droplet remains on the end of the tip from the previous pipetting operation.
- Each new tip should be pre-rinsed with the liquid to be pipetted.
- Liquid should never enter the **BIOPETTE PLUS** shaft. To prevent this:
 - Press and release the pushbutton slowly and smoothly.
 - Never turn the pipette upside down.
 - Never lay the pipette on its side when there is liquid in the tip.
- Never force the volume setting beyond its recommended limits.
- When pipetting liquids with temperatures different from the ambient temperature, it is recommended to pre-rinse the tip several times before use.
- Do not pipette liquids with temperatures above 70°C.

- When pipetting acids or corrosive solutions which emit vapors, it is recommended to disassemble the shaft and to rinse the piston and seal with distilled water after finishing the pipetting operation.

8 - RECALIBRATION

Labnet pipettes are calibrated by gravimetric method, using **Labnet** tips and distilled water, at the temperature $20 \pm 1^\circ\text{C}$, according to EN ISO 8655 standard.

If during pipette operation you find that the accuracy error (the difference between the real aspirated volume and the preset volume) exceeds the permissible value given in the table in section 1, the pipette recalibration procedure should be carried out.

Before starting the recalibration it is necessary to check whether the following requirements have been fulfilled during error determination:

- the ambient temperature, and the temperature of the pipette, tips and water was identical
- the density of the liquid used is close to that of distilled water
- a balance with appropriate sensitivity has been used.

Volume checked [μl]	Balance sensitivity [mg]
0.1 - 10	≤ 0.001
10 - 100	≤ 0.01
> 100	≤ 0.1

- mg/ μl conversion factor has been taken into account
- the requirements given in sections 3 and 7 have been fulfilled

If the above conditions are satisfied and the accuracy error for selected volume given in section 1 exceeds the permissible value, the pipette recalibration procedure should be carried out.

The recalibration can be performed within one full turn of the key to the right or to the left only.

Recalibration conditions:

- Ambient temperature and the temperature of the pipette, tips and liquid should be within the range $20\text{-}25^\circ\text{C}$ and stabilized during weighing within $\pm 0.5^\circ\text{C}$
- Measurements should be conducted using distilled water
- Balance sensitivity should be suitable for the volume to be controlled

Recalibration procedure:

- Set the dose volume depending on the pipette volume according to the following table:

Model	Range of the pipette volumes [μl]	Preset volume [μl]	Permissible volumes [μl]	Volume change ΔV for full turn of the calibration key [μl] (24 increments)
BPP2	0.1 - 2	0.2	0.176 - 0.224	0.06
BPP10	0.5 - 10	0.5	0.48 - 0.52	0.33
BPP20	2 - 20	2	1.94 - 2.06	0.63
BPP100	10 - 100	10	9.84 - 10.16	2.50
BPP200	20 - 200	20	19.76 - 20.24	6.30
BPP1000	100 - 1000	100	98.4 - 101.6	25.00
BPP5000	1000 - 5000	1000	994 - 1006	125.00
BPP10000	1000 - 10000	1000	975 - 1025	250.00

- Perform 5 aspirations, weigh each one and calculate the average value of the aspirations
- Calculate average aspirated volume in μl multiplying the average aspiration amount [mg] by the distilled water density coefficient [$\mu\text{l}/\text{mg}$], which depends on temperature and pressure according to the following table:

Temperature [$^\circ\text{C}$]	Pressure [kPa]		
	95.0	101.3	105.0
20	1.0028	1.0029	1.0029
21	1.0030	1.0031	1.0031
22	1.0032	1.0033	1.0033
23	1.0034	1.0035	1.0036
24	1.0037	1.0038	1.0038
25	1.0039	1.0040	1.0040

If the average aspirated volume exceeds the permissible value, the following should be done:

- Remove the pipetting pushbutton, (Fig. 4A),

Warning: The pipetting pushbutton consists of 2 parts: the knob (Fig. 1A2) and the pushbutton (Fig. 1A1). After removal of the pushbutton, both parts are separated.

- Holding the volume adjustment knob to protect it against rotation, insert the calibration key into the cuts of the calibration screw, (Fig. 4B),

- Turn the key clockwise to reduce the aspirated volume, or counter-clockwise to increase the volume. One full turn of the calibration key changes the pipette aspiration volume by the amount given in the table, (Fig. 4C),
- Take out the key and fix the pipetting pushbutton (Fig. 4D). The pipetting pushbutton should be fixed by placing the knob on the arbor first (Fig. 1A2) and then the pushbutton (Fig. 1A1).

Determine the average aspirated volume. The average volume should be within the permissible range given in the table. If the volume exceeds the values stated, the recalibration procedure should be repeated.

When pipetting liquids with physical properties considerably different from those of water, follow the rules given in section 5.

9 - TROUBLESHOOTING

If you notice an improper pipette operation, identify the cause and eliminate the fault. To do this, follow the instructions in the sequence provided. Replacement of parts should be required only occasionally, and should not occur under normal pipette use.

Droplets of liquid remain in the pipette tip.

- The tip is emptied too fast.
Decrease the speed of pressing the pipette pushbutton.
- The tip wettability has increased due to extensive use.
Replace the tip with a new one.

Droplets of air appear in the liquid aspirated into the tip.

- The pipette tip immersion is too shallow.
Immerse the tip deeper according to the instructions.
- The pipette tip is incorrectly pressed onto the pipette shaft.
Press the pipette firmly.
- The tip is damaged or worn out due to extensive use.
Replace the tip with a new one.

The pipette incorrectly aspirates the liquid or liquid drops out from the tip.

- The pipette tip is incorrectly pressed onto the pipette shaft.
Press the pipette tip firmly.
- The shaft nut is loose (Fig. 3F) in the models BPP2-BPP1000

Tighten the shaft nut.

- The sealing surface of the shaft is cracked or scored.
Remove the tip ejector. Unscrew the shaft nut, inspect the shaft and the piston assembly. Replace the damaged parts (see Section 12). When reassembling the pipette, the nut should be hand tightened. In the models BPP2, BPP10 and BPP20, the damage of the shaft may also cause a damage of the piston assembly. Replace the damaged parts (see Section 12). When reassembling the pipette, the nut should be hand tightened.
To remove the tip ejector in models BPP5000 and BPP10000, remove the ejector pushbutton (Fig. 3N) and using a screwdriver unscrew the tip ejector by turning the screwdriver counter-clockwise.
- Damage to the piston or seal due to prolonged use with the aggressive liquids.
Disassemble the pipette as described above. Replace the piston, seal and O-ring (see Section 12). Rinse the inside of the shaft in distilled water and dry. Lubricate the seal and O-ring with the lubricant, that has been included with each pipette. The replacement of the piston requires conducting of calibration procedure.
Note: The parts of BPP2 and BPP10 pipette should be lubricated evenly with a minimum amount of lubricant.
- The pipette is reassembled improperly.
Disassemble the pipette and reassemble it, observing the proper sequence of steps (Fig. 3).
- No lubricant on the sealing elements.
Remove the tip ejector. Unscrew the shaft nut, remove the shaft, piston assembly, seal and O-ring. Rinse the removed parts in distilled water and dry thoroughly. Lightly lubricate the inside surfaces of the seal and the O-ring with the included lubricant. Reassemble the pipette in the reverse order.
- Contamination of the inside of the pipette caused by extensive aspiration of chemically aggressive liquids or because liquid got inside the pipette.
Remove the tip ejector. Unscrew the nut, remove the shaft, piston assembly, seal and O-ring. Rinse the removed parts with distilled water and dry thoroughly. Lightly lubricate the inside surfaces of the seal and the O-ring with the lubricant. Reassemble the pipette in the reverse order.

If you find an increase in the pipetting force, which may happen after repetitive autoclaving of the pipette: **Remove the tip ejector. Unscrew the shaft nut, and then remove the shaft, piston assembly, seal and O-ring. Rinse the removed parts in distilled water and dry. Lubricate the internal surfaces of the seal and O-ring with lubricant that has been included with each pipette. Reassemble the pipette in opposite order.**

Note: All parts of the pipette can be autoclaved (see Section 10)

The shaft of the 5000 and 10000 models should be autoclaved without the filter.

If the problem continues after carrying out the above steps, contact your **Labnet** representative.

Before returning the pipette, please ensure that the pipette is completely free of any chemical, radioactive or microbiological contamination which could pose a threat during transport and repair. As far as it is possible, clean the pipette.

10 - CLEANING AND STERILIZATION

Cleaning

External surfaces of the pipetting pushbutton, the ejector pushbutton, the handgrip, the shaft nut and the adjustment knob may be cleaned using a cloth dampened in isopropyl alcohol. The remaining parts removed from the pipette during pipette disassembly may be washed with distilled water or isopropyl alcohol.

Sterilization:

The pipette can be sterilized in an autoclave at 121°C for 20 minutes. After sterilization, the pipette should be dried and cooled to room temperature.

It is recommended:

- to sterilize the pipettes in autoclave with an initial vacuum and drying cycle,
- prior to sterilization unscrew the shaft nut slightly in the BPP2-BPP1000 pipettes, and unscrew the shaft slightly in the BPP5000 and BPP10000. After autoclaving these parts should be screwed tight again.
- to set the locking ring in lower (unlocked) position prior to sterilization.

The precision of the results should not alter if the pipetting process and autoclaving are carried out as described in this manual. Because a slight change in the accuracy of the dosage may occur, it is recommended to:

- check the calibration of the pipette after the initial first, third and fifth autoclaving cycles and then after every 10 autoclaving cycles.

11 - PIPETTE KIT AND ACCESSORIES

Pipette kit:

The pipettes are delivered in the kits including:

- Pipette
- Instruction manual
- Calibration key
- Shelf Clip
- Ejector regulation spacers (for pipette models BPP2 - BPP1000)
- Ejector cap (for pipette models BPP5000, BPP10000)
- Identification labels
- Filters (for pipette models BPP5000, BPP10000)
- Lubricant

The shelf clip assembly diagram is shown in Fig. 7.

Accessories:

Cat. No.	Description
P1000-10-R	10 µl tips, racked
P1000-200-R	200 µl tips, racked
P1000-1000-R	1000 µl tips, racked
P3998	5000 µl tips, bulk pack
K943	10000 µl tips, bulk pack
P3985	Carousel stand for 6 pipettes
P3989	Linear stand for 6 pipettes

12 - SPARE PARTS

The spare parts indicated in Fig. 3, 4, 5 and 6 that is:

A: Pipetting pushbutton **A1: Pushbutton** **A2: Knob**

B: Adjustment knob

C: Shaft

D: Ejector

F: Shaft nut

G: Piston assembly

H: Spacer

I: O-ring

J: Seal

K: Calibration key

L: Filter

M: Ejector cap

N: Ejector pushbutton

P: Locking ring

can be ordered from your **Labnet** representative (type of pipette and name of the part for this pipette should be specified).

Warning: The replacement of the piston requires conducting of calibration procedure according to section 8.

Before returning a pipette to a **Labnet** representative please ensure that the pipette is completely free of any contamination (chemical, microbial or radioactive).

Contact Labnet at +1 732-417-0700

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